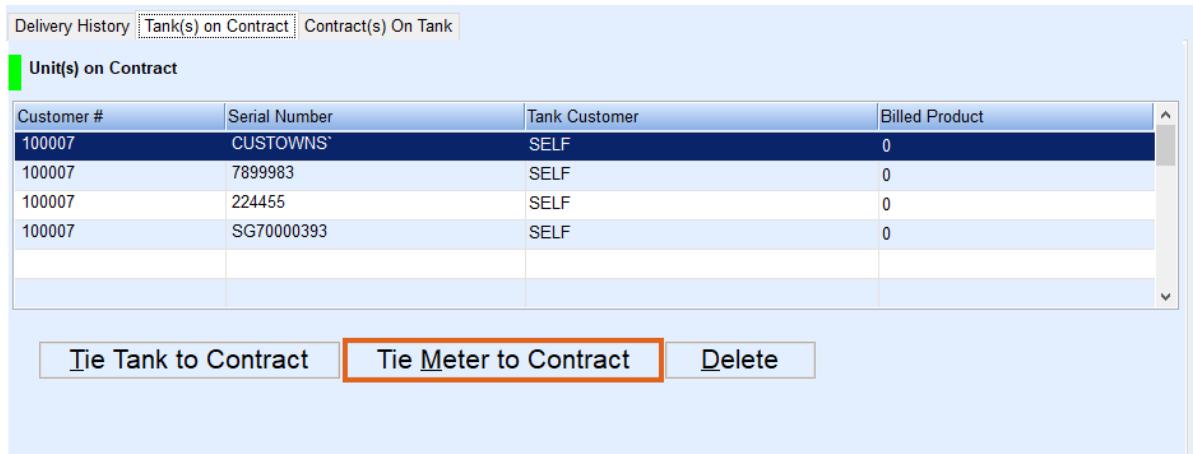


# Add Monitor to Contract

Last Modified on 02/02/2026 2:58 pm EST

If utilizing Deferred Billing (also known as LMS), the monitor will need to be associated with a contract if applicable.

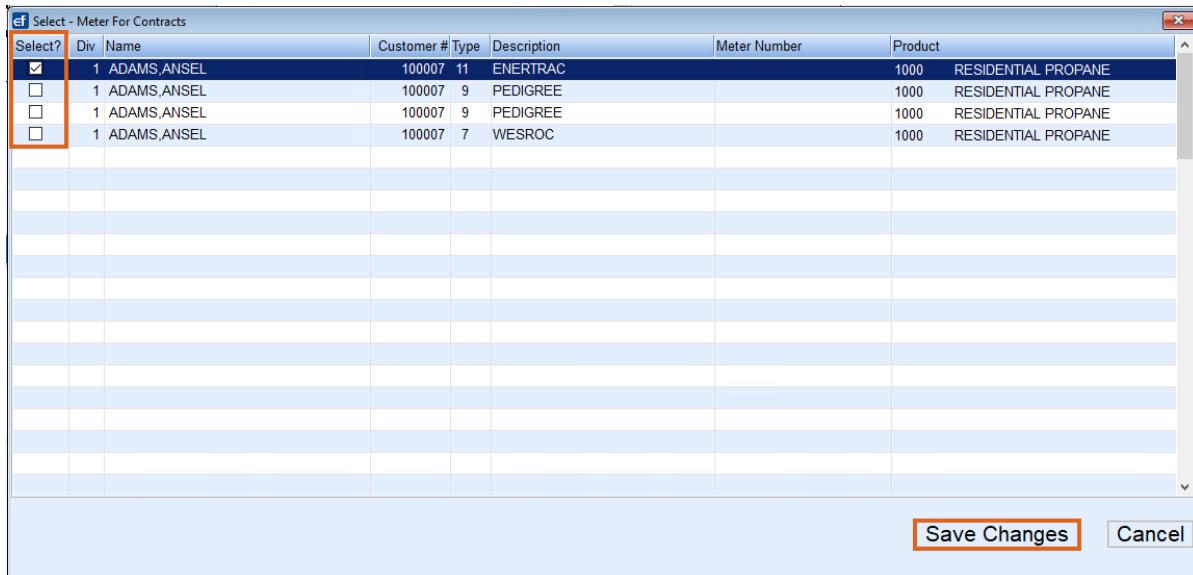
1. Once the monitor has been added to the customer tank in Energy Force, navigate to *Customer Maintenance / Contract Info*.
2. Add the customer contract as usual, making sure to select **Tie Meter to Contract**.



The screenshot shows a table titled 'Unit(s) on Contract' with columns: Customer #, Serial Number, Tank Customer, and Billed Product. There are four rows of data. Below the table are three buttons: 'Tie Tank to Contract', 'Tie Meter to Contract' (which is highlighted with a red box), and 'Delete'.

Customer #	Serial Number	Tank Customer	Billed Product
100007	CUSTOWNS*	SELF	0
100007	7899983	SELF	0
100007	224455	SELF	0
100007	SG70000393	SELF	0

3. The system will default the current customer account for selection. Choose **Select**. If the monitor is associated to an account other than the contract holder, search for and select the appropriate customer.
4. Select the Monitor that is to apply to the contract and choose **Save Changes**.



The screenshot shows a dialog box titled 'Select - Meter For Contracts' with a table. The 'Select?' column has checkboxes for each row. The first row's checkbox is checked and highlighted with a red box. The table has columns: Select?, Div, Name, Customer #, Type, Description, Meter Number, and Product. There are four rows of data. At the bottom are 'Save Changes' and 'Cancel' buttons.

Select?	Div	Name	Customer #	Type	Description	Meter Number	Product
<input checked="" type="checkbox"/>	1	ADAMS,ANSEL	100007	11	ENERTRAC	1000	RESIDENTIAL PROPANE
<input type="checkbox"/>	1	ADAMS,ANSEL	100007	9	PEDIGREE	1000	RESIDENTIAL PROPANE
<input type="checkbox"/>	1	ADAMS,ANSEL	100007	9	PEDIGREE	1000	RESIDENTIAL PROPANE
<input type="checkbox"/>	1	ADAMS,ANSEL	100007	7	WESROC	1000	RESIDENTIAL PROPANE

The monitor is now attached to the contract and will automatically apply when Deferred Billing is processed.