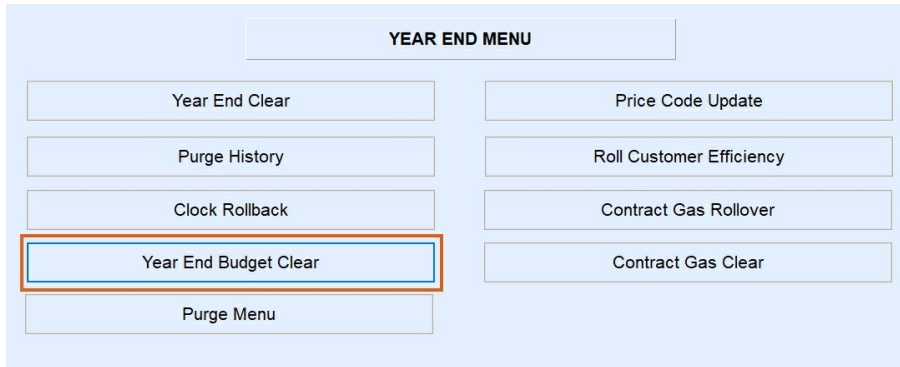


# Year End Budget Clear

Last Modified on 08/21/2025 4:40 pm EDT

This program changes the Budget Active (A) flag to Inactive (I) for the ending month and year entered and moves the current budget payment and balance to *Previous*. The program also resets the *Service Charge* and *Minimum Finance* status codes back to Yes if they were previously set to No.

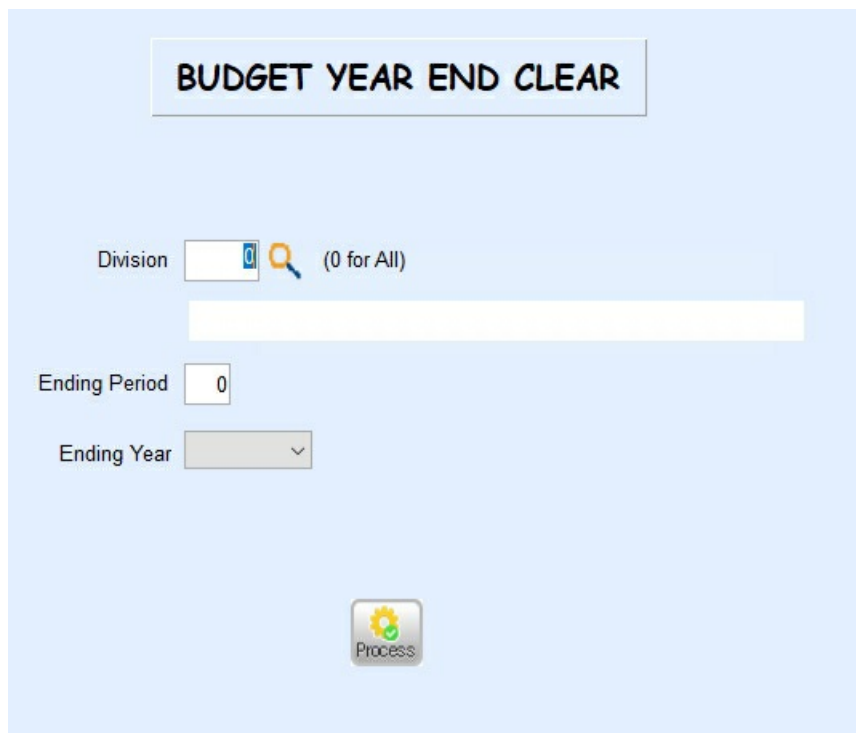
1. Select **Year End Budget Clear**.



YEAR END MENU

|                              |                          |
|------------------------------|--------------------------|
| Year End Clear               | Price Code Update        |
| Purge History                | Roll Customer Efficiency |
| Clock Rollback               | Contract Gas Rollover    |
| <b>Year End Budget Clear</b> | Contract Gas Clear       |
| Purge Menu                   |                          |

2. Enter a specific *Division* for processing or leave 0 for all.



BUDGET YEAR END CLEAR

Division  (0 for All)

Ending Period

Ending Year

 Process

3. Enter the *Ending Period* month.
4. Select the *Ending Year* from the drop-down.
5. Select **Process**.
6. The program will process and return to the *Input* screen when finished.
7. Repeat Steps 2 - 5 for each *Ending Month* and *Year* as necessary.
8. Press **ESC** to exit.