

Review Serial Numbers

Last Modified on 02/02/2026 4:06 pm EST

Serial numbers can be reviewed by navigating to the *Inventory Items* screen at *Energy Service / Inventory / Inventory Items*.

1. Select the Inventory Item.
2. Choose **Show Locations**.
3. Select the Storage Location associated with the serial numbers entered on the PO.
4. Available serial numbers will be listed per location and indicate the *PO#* and *Date Received*.