

A/R Deposit Report - Daily Balancing

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The A/R Deposit report, found at *Main Menu / Posting Menu / AR Deposit Export*, provides the ability to view journals by date.

- The report can be exported to Excel
- Department totals are displayed by customer Division.
- The report is especially useful when posting multiple checks at one time to on posting Division and customers belong to a different Division.



In this example, the posting Division for this journal was 1. The report breaks out the payments for each customer Division. Division 5 displays 0 dollars because posting was a tank deposit applied to the account and therefore does not add into the total dollars.

	A	B	C	D	E	F
1	Date	Department#	Journal Number	Journal Total		
2	10/09/2017	127	750	2		
3	10/09/2017	127	754	152		
4	10/09/2017	127	755	152		
5	10/10/2017	127	756	152		
6	10/10/2017	127	757	152		
7	10/10/2017	127	758	152		
8	10/13/2017	127	760	194.75		
9	10/13/2017	127	764	152		
10	10/18/2017	127	823	1104.15		
11	10/18/2017	127	826	2		
12	10/18/2017	127	828	2299.37		
13	10/18/2017	127	829	250		
14	10/19/2017	127	836	195.5		
15	10/19/2017	127	837	250		
16	10/19/2017	127	838	250		
17	10/31/2017	127	851	5		
18	10/31/2017	127	853	3		
19	11/17/2017	127	863	200		
20	06/18/2018	127	1091	1		
21	06/20/2018	127	1092	20		
22	12/02/2016	128	559	552.25		

